



Prospective Student Name: _____

Grade: _____

Prospective Student Name: _____

Grade: _____

Prospective Student Name: _____

Grade: _____

Prospective Student Name: _____

Grade: _____

Prospective Student Name: _____

Grade: _____

Parent Name(s) _____

Documents Attached:

- Application Form
- Family Profile and Commitment
- Educator's Recommendation
- Student Essay (Secondary Students)
- Parent Statement of Faith
- Tuition Commitment
- Electronic Transfer Funds Application
- Transportation Form

Completed Forms:

- Recent photo of Student
- Birth Certificate
- Student Immunization Record
- Request for Transfer of Records
- Assessment Information
- Disciplinary Records
- Student Immunization Record
- Health History Form
- Emergency Contact Form
- Home Language Survey
- Dental/K, 1st, 3rd, and 7th Grades
- Physical/1st, 6th, and 11th Grades
- Child Health Report (Preschool-Kindergarten)

Date of Interview _____

Time _____

LC: Elementary _____

LC: Middle/High _____

Interview by: _____

Interview with Finance Manager: _____

Registration Fee Received:

Check # _____ Amt _____

Student (s) Admitted: Y / N

Signature: _____

Test Date: _____

Date Acceptance Letter Mailed: _____

Comments: _____



_____ has chosen to apply to Lititz Christian School.

Your honest assessment of this student would be greatly appreciated. Please be so kind as to return this form to the following address within 2 weeks:

Attention: Admissions

**Lititz Christian School
501 W. Lincoln Ave.
Lititz PA 17543**

Educator's Name _____ Date _____

School District _____ Phone _____

**Parents/guardians have the legal right to view their student's file.*

Student's academic strengths:

Student's academic needs:



One parent is required to write 3 to 5 sentences explaining who they understand Jesus Christ to be.

Seven horizontal lines provided for the parent to write their response.

Parent's Signature

We the undersigned agree to abide by the policies and procedures in the Student-Parent Handbook.

Student's name _____

Student's name _____

Student's name _____

Student's name _____

Parent's Signature

Date

* The Student-Parent handbook can be found on the LC website (www.lititzchristian.net)



LITITZ CHRISTIAN SCHOOL

Student Essay (Secondary Students Only)

Please communicate a one page essay describing your relationship and/or understanding with Jesus Christ.



STUDENT INFORMATION (To be completed by parent or guardian)

The following hereby apply for admission to Lititz Christian School/MorningStar Academics for the 2010-2011 school year:

Grade: LC 1-12 _____

MorningStar Academics: **Preschool:** 3day(MWF) _____ 5day(M-F) _____ **Pre-K:** 3day(MWF) _____ 5day(M-F) _____ **Kindergarten(M-F)** _____

_____ **M F** Legal Last Name
First Name Middle Name DOB

HEALTH STATEMENT Has your child needed any professional attention for a chronic physical or emotional condition? Has your child been diagnosed with a learning disability? If yes, please explain and include copies of all reports.

Has your child received Learning Support or tutoring? _____ Yes _____ No

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Has your child received Learning Support or tutoring? _____ Yes _____ No

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Has your child received Learning Support or tutoring? _____ Yes _____ No

Lititz Christian School admits students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities made available to students at the school.



FAMILY INFORMATION (To be completed by parent or guardian):

Home Address _____ Telephone _____

City _____ State _____ Zip Code _____

Marital Status: ___Married ___Widowed ___Separated ___Divorced ___Remarried ___Single

FATHER

Name _____

Address _____

Telephone _____

Address _____

MOTHER

Name _____ Occupation _____

Occupation _____ Employer _____

Employer _____ Business _____

Business Address _____ Business _____

Business Telephone _____ E-mail _____

E-mail Address _____ Cell Phone _____

Cell Phone _____

CUSTODY: ___Both Parents ___Father ___Mother ___Guardian

STUDENT RESIDES WITH: _____

SHOULD NON-CUSTODIAL PARENT/GUARDIAN: Be listed in the school directory? ___Yes ___No

Receive school correspondence? ___Yes ___No

Receive progress reports and report cards? ___Yes ___No **Name and address of non-custodial parent if**

not listed above: _____

CHURCH INFORMATION

Name and address of the church you attend. _____

Pastor's Name _____

COMMITMENT

By signature below, I give consent for Lititz Christian to use my child's picture in publications and promotional video and on the Lititz Christian website.

REQUEST FOR TEXTBOOKS/MATERIALS

Pennsylvania makes available textbooks and certain instructional materials to students in private schools. In order for Lititz Christian to receive these materials parents/legal guardians must request the loan of these materials for their child's use by placing a check in the box below.

I hereby request the loan of instructional materials and textbooks in accordance with Act 90 and Act 195 for my child attending Lititz Christian School in Lititz, Pennsylvania.

WITH THIS APPLICATION I AM ENCLOSING THE ENROLLMENT FEE as outlined in the *Financial Agreement*. If admission is not granted, 90% of the fee will be refunded.

Signature of Parent/Guardian _____

Date _____



REGISTRATION FEE/CURRENT K-12 STUDENT(S):

- A registration fee of \$125 for first student, \$100 for second student, \$75 for third student and every student thereafter is due with the application. The Registration Fee is charged for each student annually and reserves a space for your child. Enrollment is not approved until the registration fee is paid. The registration fee is NOT refundable.

REGISTRATION FEE/NEW K-12 STUDENT(S):

- A registration fee of \$170 per student is due with the application. The Registration Fee is charged for each student and reserves a space for your child. Enrollment is not approved until the registration fee is paid. The registration fee is NOT refundable.

REGISTRATION FEE PRESCHOOL/PRE-KINDERGARTEN STUDENT(S):

- A registration fee of \$90 per student. The Registration Fee is charged annually and reserves a space for your child. Enrollment is not approved until the registration fee is paid. The registration fee is NOT refundable.

REFERRAL CREDIT:

- Referring family earns \$250 for each first-time family who enrolls at least one student in grades Preschool-12 and completes at least one semester. This credit will be awarded as a tuition credit February 1, 2011.

LATE ENROLLMENT:

- The registration fee is payable in full upon enrollment, regardless of the time of enrollment. Tuition charged will be prorated based on the portion of the school year remaining at the time of enrollment. Payment must be made in advance or on a monthly basis in equal payments through May of the current school year.

RE-ENROLLMENT:

- Re-enrollment of students is denied to those whose tuition payments are not current.

EARLY WITHDRAWAL:

- Tuition payments are due the first of each month. In the event of separation between the student and the school due to withdrawal, suspension, or dismissal from the school, monthly tuition payments will not be refunded. The school principal should be notified at least ten days in advance of the final date a student will attend school. All charges related to the student's enrollment must be paid up to the date of withdrawal. Attendance for any part of a month will be considered a full month's attendance for purposes of determining tuition.
- Fee for early withdrawal is \$125 for each incomplete quarter.

LATE FEE:

- A 7% late fee will be assessed on accounts for which payments are not received by the 15th of the month.

MISSED PAYMENT:

- When accounts are 45 days delinquent, students represented by the account will not be permitted to attend school until the account is current.
- Student records, including report cards, transcripts, and diplomas will be released when all academic and financial obligations have been met.

RETURNED CHECKS (NSF):

- If any checks are returned to us from your bank, the following charges will apply:
 - First Offense: \$25 service fee, notification of parents, notice of our policy
 - Second Offense: \$40 service fee, notification of parents, notice of our policy
 - Third Offense: \$50 service fee, all further payments must be made by cash, cashier's check, or certified funds.

Parent Copy



TUITION ASSISTANCE:

Student tuition assistance is set aside every year to assist in providing a Christian education for qualifying families who otherwise would be unable to meet the financial obligations established by the school. Tuition assistance is granted on an income-related basis, with specific amounts determined by the total funds available for the year. **Applications for tuition assistance will be available on March 1, 2010, and are due by April 1, 2010. The enrollment process must be completed before tuition assistance can be determined.**

ELIGIBILITY GUIDELINES FOR TUITION ASSISTANCE:

The following criteria may be used as a guideline for determining financial aid eligibility:

- Family income up to \$60,000 with one child
- Family income up to \$70,000 with two children
- Family income up to \$80,000 with three children
- Family income up to \$90,000 with four children
- Family income up to \$100,000 with five children

Tuition Commitment

PAYMENT OPTIONS:

Please check the payment option that works best for your family:

- One Payment Option: Due August 1, 2010 (pre-authorized debit optional)
- Two Payment Option: Due August 1, 2010 and January 1, 2011 (pre-authorized debit optional)
- Eleven Month Payment Option by preauthorized debit on the 1st of each month (July, 2010 – May, 2011)

Note: The Eleven Month Option must be paid via EFT (Electronic Funds Transfer.) Application attached.

PARENTAL COMMITMENT:

As parents, we understand and agree to abide by the above Financial Agreement.

FATHER	MOTHER	DATE
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Tuition covers 81% of our total operating costs. Therefore, additional funds need to be raised to meet budget. This money comes from gifts given by individuals who wish to make an investment in the lives of our students. Approximately \$1,000 per enrolled student is needed to bridge this gap.



LITITZ CHRISTIAN SCHOOL

**Authorization for Direct Debit
EFT (Electronic Funds Transfer)**

I authorize Lititz Christian School to process automatic payments on the 1st of each month from my:

Checking Account Savings Account

Bank Name: _____

City: _____

State: _____

Account Number: _____

Bank Routing Number: _____

Dollar Amount: _____

Please deduct: Monthly Annually Semi-Annually

Beginning on: _____

Ending on: _____

This authorization is to remain in full force and effect for the above stated time frame unless the Lititz Christian School Business Office receives written notification from me (named as follows) of its termination in such time and in such manner as to afford Lititz Christian School and the Depository a reasonable opportunity to act on it.

A \$25 fee will be assessed if the pre-authorized debit is returned for Non-Sufficient Funds.

Printed Name(s): _____

Signature: _____

Date: _____

Please attach a voided check from the checking account to be drafted.